

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, August 12, 2010 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Fitch, Hsiao, Jacobsen, Orpe, Tymczynszyn, and Chairperson Donnellan.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Fitch moved to grant Chairperson Donnellan an excused absence for the July 8, 2010 Commission meeting. Commissioner Jacobsen seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

John Bailey led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Hsiao, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF JULY 8, 2010

MOTION: Commissioner Fitch moved to approve the July 8, 2010 Airport Commission meeting minutes as submitted. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

Commissioner Orpe stated that the July 22, 2010 Helicopter Roundtable meeting was well done and well received and that he thinks they will be able to find a solution to the problems.

7. ACTION ITEMS

7A. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Facility Operations Manager Megerdichian stated that the terms for Chairperson and Vice-Chairperson would begin in September 2010 and end in June 2011. He announced a Chairperson and Vice-Chairperson Training on September 23, 2010.

Commissioner Fitch nominated Chairperson Donnellan for Chairperson of the Airport Commission; there was no second.

Commissioner Tymczyszyn nominated Commissioner Jacobsen for Chairperson of the Airport Commission; Chairperson Donnellan seconded the nomination.

Commissioner Jacobsen was elected Chairperson of the Airport Commission for FY 2010-11 on a 4-2 roll call vote (Commissioner Jacobsen abstaining).

Commissioner Tymczyszyn nominated Chairperson Donnellan for Vice-Chairperson of the Airport Commission; Commissioner Jacobsen seconded the nomination.

Chairperson Donnellan was elected Vice-Chairperson of the Airport Commission for FY 2010-11 on a unanimous roll call vote (Chairperson Donnellan abstaining).

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Donnellan noted that the following reports for August 2010 were included in agenda material: Hangar and Tie down Rental Status, Ongoing Projects, August 2010 Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Facility Operations Manager Megerdichian was pleased to note that there are no hangar vacancies and that the Hangar Waiting List is down to 30 people. Referring to Report 2, Ongoing Projects, he stated that hangar electrical upgrades are on hold until Southern California Edison completes exterior vault tie-in. He mentioned that they are trying to work with Southern California Edison to have a three-tiered schedule so tenants would not be without power for a significant length of time.

Chairperson Donnellan noted that there were no reported incidents or accidents in July 2010 and that the number of operations increased 10% from June 2010.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL -- None

8C. NOISE ABATEMENT QUARTERLY REPORT

Chairperson Donnellan noted that the Noise Abatement Quarterly Report for April 1 to June 30, 2010 was included in agenda packets. He expressed an interest in knowing where the violations are taking place and Facility Operations Manager Megerdichian offered to request that the number of violations per monitor be included in future reports.

Commissioner Tymczyszyn requested that fixed wing aircraft and helicopter violations be broken down. He reminded staff that at the last meeting Richard Root suggested breaking down the exempt category to show if violations are from fixed wing aircraft or helicopters, and added that it would be beneficial to also know the types of aircraft.

Commissioner Jacobsen requested that staff provide a map of sensors.

Commissioner Fitch asked if it would be possible to also split prop-driven aircraft and jet aircraft.

Chairperson Donnellan stated that this information would give the Commission a better understanding what is causing and not causing noise violations.

When Commissioner Fitch requested a comparison of violations per quarter or per month, Facility Operations Manager Megerdichian suggesting waiting until the next Report after the suggested changes have been implemented.

9. ORAL COMMUNICATIONS #2

9A. Facility Operations Manager Megerdichian reported that Robinson Helicopter is in the process of constructing the new facility, that the majority of the parking lot has been paved, and that the power poles will be undergrounded.

9B. Chairperson Donnellan expressed appreciation to Commissioners for electing him Vice-Chairperson.

9C. Facility Operations Manager Megerdichian discussed the July 22, 2010 Helicopter Roundtable meeting at the GAC, noting that there were approximately 70 people in attendance. He reported that the citizen base, Robinson Helicopter, FAA, and Coast Guard all spoke, and that three main issues were brought to the table: helicopter noise, helicopter flight routes, and helicopter flight altitudes. He announced the second Roundtable meeting on August 26, 2010 at the Library Meeting Room as well as subsequent meetings on September 30 and October 28, 2010. He stated that invitations would be mailed out and the agenda posted on the City website.

Chairperson Donnellan related his observation that the meeting would run smoother if all parties were in the room and Facility Operations Manager Megerdichian responded that the Library Meeting Room is larger.

9D. Facility Operations Manager Megerdichian announced a Commissioner Certification Training on October 27, 2010.

10. ADJOURNMENT

MOTION: At 7:36 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, September 9, 2010 in the West Annex meeting room at 7:00 p.m. Commissioner Tymczyszyn seconded the motion and, hearing no objection, Chairperson Donnellan so ordered.

Approved as Submitted September 9, 2010 s/ Sue Herbers, City Clerk
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